

Information on the requirements concerning the use of literary sources and references at ELTE TáTK

In the course of preparing academic papers students are obliged to indicate the source of another author's work used even if the ideas and statements of the author are paraphrased or summarised, when the use of quotation marks is not necessary. Failing to marking the source is plagiarism, an ethical offence which if committed in any submitted papers (such as seminar papers, theses or papers written for the scientific students' association conference) will result in a fail grade and entail a disciplinary hearing at ELTE TáTK.

1. In the case of **word-for-word quotations**, which may be a characteristic term or phrase, a sentence or a longer part of text, the quoted part has to be indicated by quotation marks, like: "quote".

If certain parts of a longer borrowed text is omitted, the places of omission are to be marked like: "quote [...] quote."

The same applies to texts translated by the students themselves.

2. **References:** It is not sufficient to place the cited text between quotation marks, its source also needs to be clearly indicated to make sure it is easy to find. There are several guidelines students may follow; e.g. the

Chicago Manual of Style <https://www.chicagomanualofstyle.org/home.html> and

Kate Turabian's *A Manual for Writers of Research Papers, Thesis, and Dissertations: Chicago Style for Students & Researchers* <https://www.chicagomanualofstyle.org/turabian/citation-guide.html> The following examples are taken from the *Chicago Manual*.

References to books: Full notes (footnotes or endnotes) should include the author(s)' name, the book's title, the place of publication, the publisher, the date of publication and page number where the cited text can be found. In the case of repeated reference to the same source a shortened note is sufficient.

1. Jack Kerouac, *The Dharma Bums* (New York: Viking Press, 1958), 128.
2. Scott Lash and John Urry, *Economies of Signs & Space* (London: Sage Publications, 1994), 241-51.

References to periodicals (including print journals, electronic journals, etc.) Citations for these sources should include the following: full name of the author(s), article title, journal title, and issue information. Issue information refers to volume, issue number, month, year, and page number(s).

1. Susan Peck MacDonald, "The Erasure of Language," *College Composition and Communication* 58, no. 4 (2007): 619.
2. Emily Macel, "Beijing's Modern Movement," *Dance Magazine*, February 2009, 35.

References to online sources should contain the access date and the URL at the end of the citation.

1. Barron YoungSmith, "Date Local: The case against long-distance relationships," Green Room, *Slate*, February 4, 2009, <http://www.slate.com/id/2202431/>.