USEFUL INFORMATION FOR PUBLISHING

Selecting publishers

There are no recommendation lists for book publishers, so it's important to use many sources to get as much information as possible about the publisher.
When choosing, you should consider the following:

- A bibliography of the scientific books you read (see which publisher published the latest books),
- Websites and catalogues of publishers.
- Profile specified by the publisher.
- Check whether the following information can be found on the publisher's website: author's guide, description of the proofreading process, list of proofreaders/experts, information on copyright and license policy.

Checking publishers

When choosing a publisher, you should consider whether the publisher meets scientific / academic requirements:

- Can you find the publisher's books or chapters of their books in scientific literature databases, or in subscribed e-book packages.
- Is the publisher a member of the Commitee on Publication Ethics (COPE) association?
- Provided that the publisher offers an open access edition,
    o is it a member Open Access Scholarly Publishing Association (OASPA);
    o will it add the book to the Directory of Open Access Books database;
    o does it appear on the website of Open Access Publishing In European Networks (OAPEN).

Selecting a journal

During the selection process, you should look up the publications of the given field of science:

- In the case of foreign journals, some international database providers allow you to search the following:
  - Elsevier Journal Finder
  - Springer Journal Suggester
  - Web of Science
  - Wiley Journal Finder

Checking a journal

When choosing a journal, you should consider whether the publisher meets scientific / academic requirements:

- The journal's rank is shown by its scientific metrics. You can check the prestige of journals using the following pages: Journal Citation Report (JCR), Scimago Journal & Country Rank (SJR)
- You can check whether the journal has been indexed in the subscribed databases.
- List of journals that engage in objectionable practices 2024 (MTA)
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- Norwegian list
- A list of Open Access Journals can be found in the Directory of Open Access Journals (DOAJ) database.

Available library services:

The library staff can help you with

- checking publishers.
- collecting and listing the journal(s) that can be considered based on the criteria specified by the instructor/researcher.
- checking the scientific index and prestige value of the indicated journals.

Open Access publishing

Open Access means access to scientific and research information and data without restrictions. Open access documents can be downloaded, copied, shared, printed, with the original source indicated.

[More information of Open Science >>>](#)

- Open Access publishing models
  - green way – This method of publishing is also called self-archiving. After publication, free access is provided to the publication, typically via a repository.
  - gold way – the article is published in an open access journal, but the author must pay an Article Processing Charge (APC) fee for publication
  - hybrid way – the journals contain a mixture of open access articles and closed access articles

- ELTE read & publish contracts
  Through the National Program for Electronic Information Services (EISZ), some databases subscribed to include free Open Access publishing options.
  According to the agreements, this option can be used by a correspondent author affiliated with the subscriber institution (ELTE).

  Contracts
  - Cambridge University Press
  - Elsevier
  - Springer Link
  - Wiley

Available library services:

The library staff can help you with
- *selecting and checking open access journals;*
- *finding out about publishing conditions;*
- *interpreting regulations related to copyright;*
- *filtering out predatory journals and publishers.*

The Education and Research Support Department of the University Library (oa@lib.elte.hu) can provide information on the administration related to Read&Publish contracts.

Author identifiers

In order to use the read & publish contracts provided by the institution, you must have the following author identifiers, which you must record on the MTMT data sheet.

- **ORCID**
- **ResearcherID**
- **Google scholar ID**
- **Scopus ID -** Only available for those who have at least one publication in the database. Automatically generated by the system when the publication is added to the database. Possessing it, therefore, is not mandatory at our Faculty.

Available library services:

The library staff can help you with
- *creating author IDs;*
- *managing interfaces;*
- *uploading publication lists.*

Archiving

When seeking publication, you should find out what options the publisher offers the author for archiving the publication. You can find information about the publishers' open access guidelines in the Sherpa Romeo database.

Repositories, which are so-called document servers can help with archiving.

More information about repository >>>

- ELTE's institutional repository is ELTE Digital Institutional Repository (EDIT) More information about EDIT >>>

- Other repositories
    - o Ranking Web of World Repositories
    - o The Directory of Open Access Repositories (OpenDOAR)
    - o Registry of Open Access Repositories (ROAR)

- Shared search interfaces of repositories
  - OAI – search interface shared by all Hungarian repositories
  - BASE
  - MeIND (in German)

Available library services:

The library staff can help you with
- *administering the EDIT repository;*
- *uploading publications to the repository.*

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